

Postal Articles in Large Amount

1. A formal declaration is required for the following:

- (a) Mail shipment subject to Import Restriction List, among which, controlled goods require the approval from Board of Foreign Trade.
- (b) Goods exceeding US\$20,000 in FOB value and imported for personal use. Import Permits are required for clearance if imported by individuals.
- (c) Addressees should fill out a Customs Import Declaration for parcel with a value at or over US\$5,000 to apply for customs clearance.

2. Time limit

Declaration of goods imported must be made within 15 days from the date of delivery of Notification Card by the Post Office. A late fee shall be levied for failure to meet the time limit (Re: Art. 68(1), Customs Law).

3. Required documents:

- (a) Bill of lading (Parcel List): consignee's name and address must be consistent with those on the Import Permit.
- (b) Import Declaration Form: with duty payer's name and address in both Chinese and English, importer ID and telephone number.
- (c) Import Permit.
- (d) Power of Attorney: needed (with seals of the company head and the company) if Customs Broker is entrusted to make a declaration.
- (e) Price Declaration Form: needed if there are additions or subtractions to customs value , or if importer and exporter are related.
- (f) Invoice or Commercial invoice: with consignee's name, address, commodity name, brand, quantity, specification, unit price, freight, insurance.
- (g) Instruction manual or catalogue.
- (h) Packing list.